

## SMITHVILLE BOARD OF ALDERMAN

### WORK SESSION

December 6, 2022, 6:30 p.m.  
City Hall Council Chambers and Via Videoconference

#### 1. Call to Order

John Chevalier, Mayor Pro Tem, present, called the meeting to order at 6:30 p.m. A quorum of the Board was present: Leeah Shipley, Ronald Russell, Marv Atkins and Dan Ulledahl. Mayor Boley joined the meeting at 6:41 p.m. Dan Hartman was absent.

Staff present: Gina Pate, Chief Jason Lockridge, Stephen Larson, Chuck Soules, Matt Denton and Linda Drummond.

#### 2. FY2022 Budget Review

Stephen presented the review of the FY2022 budget.

#### General Fund FY2022 Year End Financial Review

##### General Fund – FY2022 Performance

General Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$3,456,205	-	\$3,736,229	\$280,024
Revenues	\$4,918,620	\$5,354,540	\$5,550,279	\$631,659
Expenditures	\$5,721,850	\$5,774,844	\$5,853,698	-\$52,994
Ending Cash Balance	\$2,652,975	\$3,315,925	\$3,432,810	\$779,835

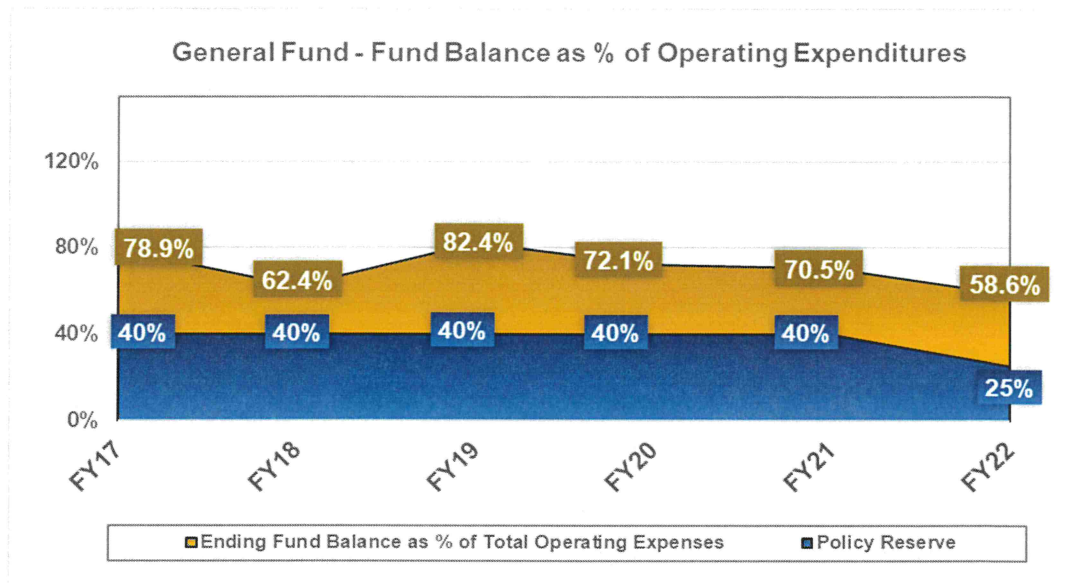
#### ***Excellent Revenue Performance***

- Property Tax
- Sales Tax
- Use Tax
- Motor Fuel Tax

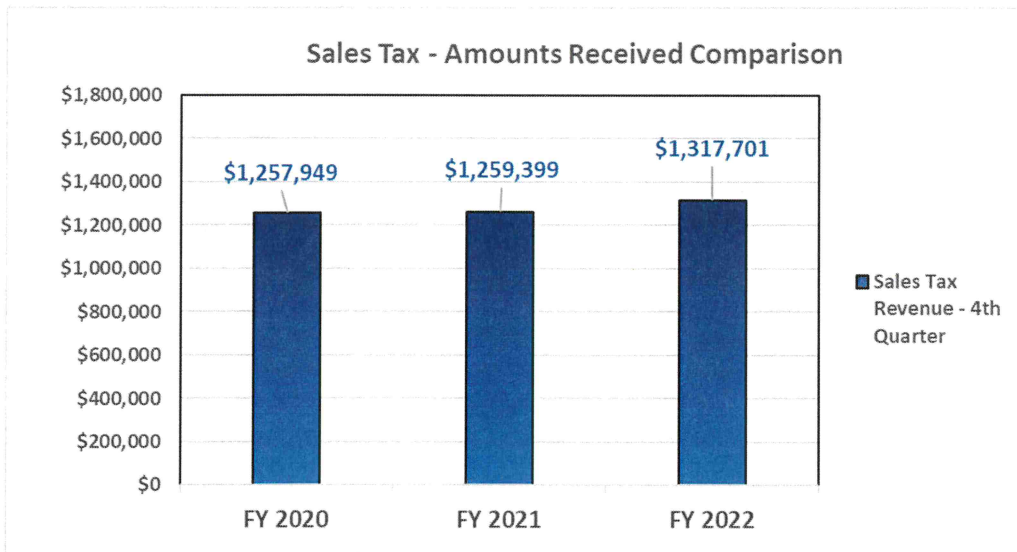
#### ***Exceeding Original Expenditure Budget***

- Clear Debris from Reinforced Concrete Box under East Woods Street (*Budget Amendment #1*)
- Implementation of Classification and Compensation Study (*Budget Amendment #2*)

## General Fund – Fund Balance Analysis

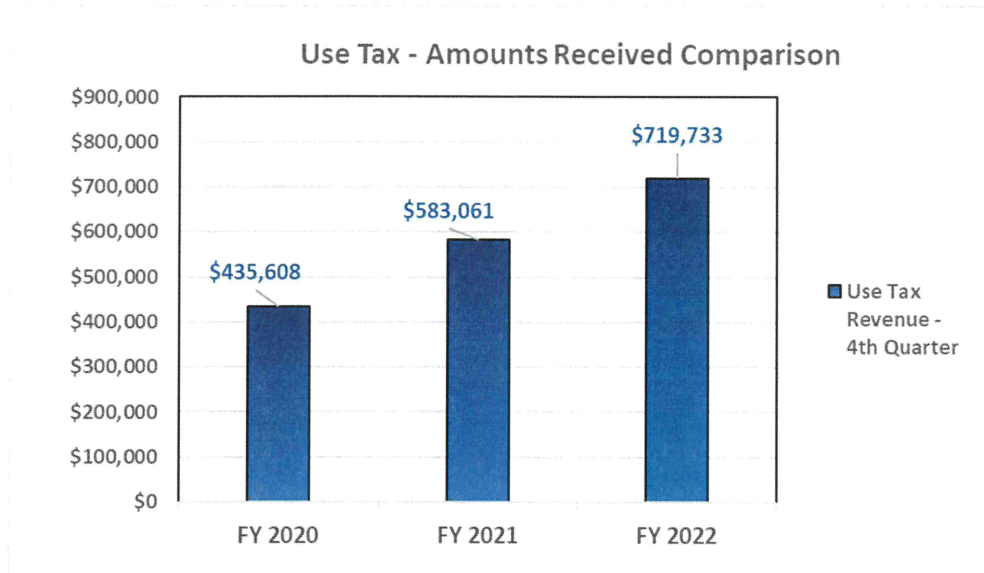


## 1% City Sales Tax



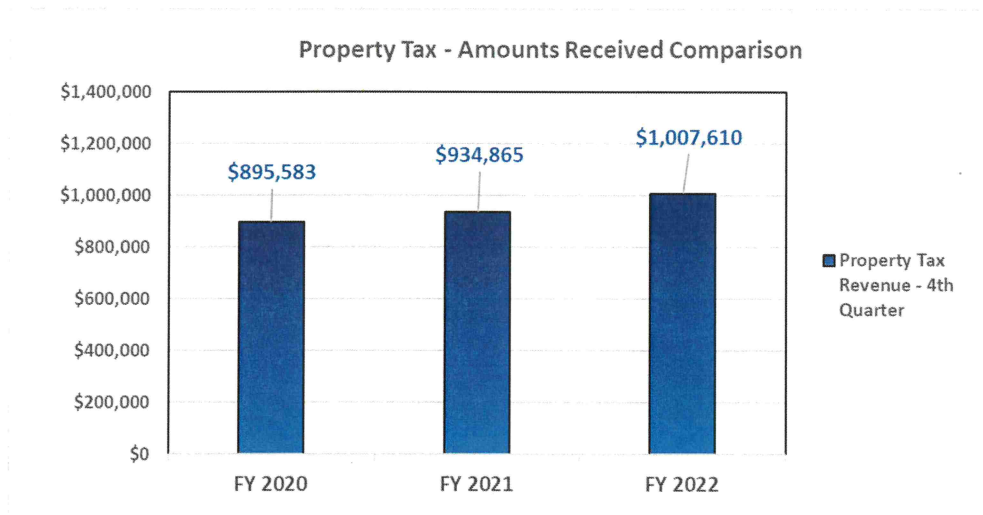
In FY2022, sales tax receipts increased by 4.6% over FY2021.

## City Use Tax



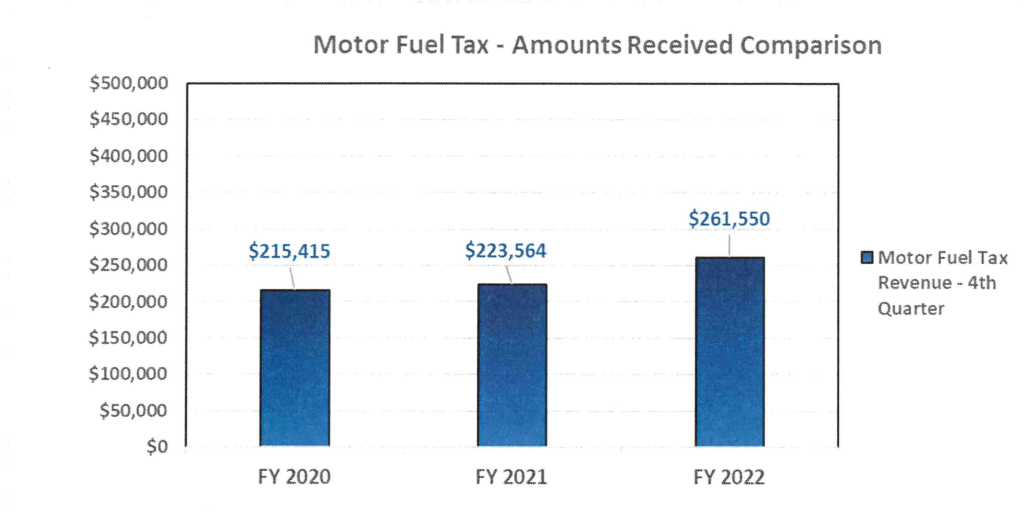
In FY2022, use tax receipts increased by 23.4% over FY2021

## Property Tax



In FY2022, property tax receipts increased by 7.8% over FY2021.

## Motor Fuel Tax



In FY2022, motor fuel tax receipts increased by 16.9% over FY2021.

## General Fund – FY2023 Budget

General Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$3,315,925	\$3,432,810	\$116,885
Revenues	\$5,466,340	\$5,466,340	-
Expenditures	\$6,310,310	\$6,310,310	-
Ending Cash Balance	\$2,471,955	\$2,588,840	\$116,885

## Combined Water/Wastewater FY2023 Year End Financial Review

### CWWS Fund – FY2022 Performance

Combined Water/Wastewater Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$4,643,050	-	\$5,602,501	\$959,451
Revenues	\$5,119,400	\$6,114,870	\$6,221,872	\$1,102,472
Expenditures	\$6,485,415	\$4,593,627	\$4,973,720	\$1,511,695
Ending Cash Balance	\$3,277,035	\$7,123,744	\$6,850,653	\$3,573,618



## CWWS Fund – FY2022 Performance

### Revenue Performance

- *ARPA Grant*
  - In February 2022, the City received Clay County ARPA Grant (\$805,495) to offset the cost of the construction of the Raw Water Pump Station & Copper Ion Generator. This revenue was budgeted via Budget Amendment #2.

### Expenditure Savings (Under Budget)

- Finish Remaining Contracts
  - West Bypass for 144th Street Lift Station (Engineering)
- Project Pushback
  - Floating Aerator (Construction)
  - 4th Street and 4th Terrace Waterline Improvements (Construction)

## CWWS Fund – FY2023 Budget

Combined Water/Wastewater Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$7,123,744	\$6,850,653	-\$273,091
Revenues	\$9,340,817	\$9,340,817	-
Expenditures	\$13,070,115	\$13,070,115	-
Ending Cash Balance	\$3,394,446	\$3,121,355	-\$273,091

## Special Sales Tax Funds FY2022 Year End Financial Review

### Transportation Sales Tax Fund FY2022 Review

Transportation Sales Tax Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$425,196	-	\$462,260	\$37,064
Revenues	\$569,160	\$578,150	\$623,946	\$54,786
Expenditures	\$782,630	\$686,338	\$656,800	\$125,830
Ending Cash Balance	\$211,726	\$354,072	\$429,406	\$217,680

### Expenditure Savings

- The 4th Street and 4th Terrace road repairs will be delayed until the waterline is replaced in FY2023

### Transportation Sales Tax Fund FY2023 Budget

Transportation Sales Tax Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$354,072	\$429,406	75,334
Revenues	\$589,713	\$589,713	-
Expenditures	\$702,246	\$702,246	-
Ending Cash Balance	\$241,539	\$316,873	75,334

### Capital Improvement Sales Tax Fund FY2022 Review

Capital Improvement Sales Tax Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$210,270	-	\$254,029	\$43,759
Revenues	\$627,555	\$659,250	\$692,937	\$65,382
Expenditures	\$575,550	\$518,824	\$536,192	\$39,358
Ending Cash Balance	\$262,275	\$394,455	\$410,774	\$148,499

#### Expenditure Savings

- The City will pay out the remaining Streetscape Phase III engineering services contract in FY2023 as the work is completed by HDR Engineering.

### Capital Improvement Sales Tax Fund FY2023 Budget

Capital Improvement Sales Tax Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$394,455	\$410,774	\$16,319
Revenues	\$1,160,435	\$1,160,435	-
Expenditures	\$1,355,370	\$1,355,370	-
Ending Cash Balance	\$199,520	\$215,839	\$16,319

### Park and Stormwater Sales Tax Fund FY2022 Review

Park and Stormwater Sales Tax Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$340,960	-	\$437,318	\$96,358
Revenues	\$627,555	\$670,250	\$701,959	\$74,404
Expenditures	\$485,000	\$358,012	\$329,898	\$155,102
Ending Cash Balance	\$483,515	\$749,556	\$809,379	\$325,864

#### Expenditure Savings

- Rather than beginning work on a Stormwater Master Plan in FY2022, the City will work to complete a Stormwater Discovery Phase in FY2023

### Park and Stormwater Sales Tax Fund FY2023 Budget

Park and Stormwater Sales Tax Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$749,556	\$809,379	\$59,823
Revenues	\$672,435	\$672,435	-
Expenditures	\$497,750	\$497,750	-

### Sanitation Fund FY2022 Year End Financial Review

#### Sanitation Fund FY2022 Review

Sanitation Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$58,374	-	\$62,992	\$4,618
Revenues	\$849,530	\$816,670	\$813,121	-\$36,409
Expenditures	\$836,450	\$818,443	\$818,525	\$17,925
Ending Cash Balance	\$71,454	\$61,219	\$57,588	-\$13,866



#### Sanitation Fund FY2023 Budget

Sanitation Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$61,219	\$57,588	-\$3,631
Revenues	\$915,860	\$915,860	-
Expenditures	\$900,600	\$900,600	-
Ending Cash Balance	\$76,479	\$72,848	-\$3,631

#### Vehicle and Equipment Replacement Fund (VERF) FY2022 Year End Financial Review

VERF Fund	FY22 Original Budget	FY22 Forecasted	FY22 Actual	Delta (Budget vs. Actual)
Beginning Cash Balance	\$26,133	-	\$25,676	-\$457
Revenues	\$284,000	\$357,010	\$368,778	\$84,778
Expenditures	\$175,749	\$225,286	\$210,127	-\$34,378
Ending Cash Balance	\$134,384	\$157,400	\$184,327	\$49,943

#### *Additional Revenues and Expenditures*

- Rather than purchase Police patrol Vehicles from the General Fund, the City transferred \$135,000 from the General Fund to the VERF Fund to lease patrol vehicles, creating additional "unbudgeted" funds in the VERF.
- Vehicle lease costs increased in FY2022, requiring approval of Budget Amendment #5.

#### Vehicle and Equipment Replacement Fund FY2023 Budget

VERF Fund	FY23 Budgeted	FY23 Forecasted	Delta (Budget vs. Projected)
Beginning Cash Balance	\$157,400	\$184,327	\$26,927
Revenues	\$422,100	\$422,100	-
Expenditures	\$381,750	\$381,750	-
Ending Cash Balance	\$197,750	\$224,677	\$26,927



Alderman Russell asked how many vehicles we were supposed to have with the lease and if staff had an idea of when we could expect to receive all of the vehicles that we are behind in getting.

Stephen explained that we were supposed to have 30 leased vehicles and at this time we have about 20 and are waiting for the eight police interceptors and a couple of utility vehicles.

**3. Adjourn**

Alderman Ulledahl moved to adjourn. Alderman Atkins seconded the motion.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared the Work Session adjourned at 6:55 p.m.



Linda Drummond, City Clerk



Damien Boley, Mayor